



UREĐENA ZEMLJA  
Nacionalni program sređivanja  
zemljišnih knjiga i katastra

*Based on the Loan Agreement for the Integrated Land Administration System Project, IBRD no. 8086-HR, the Project Implementation Unit hereby announces:*

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – FIRMS SELECTION)**

**IMPROVING CADASTRAL DATA QUALITY**

Reference No. SGA/ILAS-C1-4/CQ/15/90

1. The Republic of Croatia has received financing from the World Bank toward the cost of the Integrated Land Administration System Project, and intends to apply part of the proceeds for consulting services.
2. The consulting services (“the Services”) have 2 components:
  - A) Restructuring data on possessors of parts of cadastral parcels
  - B) Regulating the data on State assets.

The objective of the Services in component A) is:

The Consultant will investigate the parcels in cadastre and

- Identify all possible parcels in the set with potential co-possession;
- Compare these data with data on co-ownership in land registry for the same parcel (where possible);
- Prepare the list of parcels where cadastral records can be modified to comply with corresponding land registry data;
- Prepare the procedures for implementing proposed changes in original cadastral data by cadastral offices.

The objective of the Services in component B) is:

Possessors (or rather: users) recorded in cadastral records of interest for this project are those recorded as legal entities for which, by analysing the content of registrations, the following sub-sets should be determined:

- a) Possessors that are State bodies or institutions, or the State itself recorded as the Republic of Croatia, along with all its name variants,
- b) Potential possessors from the group of State bodies or institutions, primarily those that used to exist but now no longer (FPRY, former SIZ /self-governed interest community/ and other organisations...)
- c) Possessors that are State companies delegated to manage the real properties where they are recorded (Croatian Forests, Croatian Waterways...)
- d) Local self-government recorded as possessor in the cadastre,
- e) Other possessors.

The Consultant’s involvement is planned to take a total of maximum 6 months from the date of contract signing. The total involvement of the Consultant’s staff in the said period is estimated at no more than 270 man/days.

Further information regarding the Terms of Reference are available at the website [www.uredjenazemlja.hr](http://www.uredjenazemlja.hr) (<http://www.uredjenazemlja.hr/default.aspx?id=21>).

3. On behalf of the State Geodetic Administration, the Project Implementation Unit now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.
4. The shortlisting criteria are:

The Consultant shall be a firm or association of consultants in the form of a joint venture or sub consultancy with following qualifications:

To accomplish the task, it is necessary to hire a Consultant (company or joint venture including several consultants or sub-consultants) with experience in providing services in the field of land administration, with an emphasis on understanding of cadastral data model. The experts must have knowledge in the establishment, management and operation land registry and cadastre systems, and must have proven experience with Croatian Cadastre and data and its history from former Yugoslavia system.

The execution of the required consulting services will be provided by a team of experts who will be engaged for a period of six months. The contracted team of experts will provide the following:

- Team leader for a period of six months - one person, 90 person/days.
- Legal expert - one person, 30 person/days,
- IT expert for data modelling, one person, 90 person/days,
- Cadastral expert, one person, 60 person/days,
- Translators and any other experts proposed and agreed with the Client.

Further information regarding the qualification criteria are available at the website [www.uredjenazemlja.hr](http://www.uredjenazemlja.hr) (<http://www.uredjenazemlja.hr/default.aspx?id=21>).

The Consultant may submit CVs of proposed experts, for information only.

It is expected that the Consultant submits information on their organizational capacity in their Expression of Interest.

The credibility of mentioned experience shall be presented in a list of project references with description of services provided (including information on contract value, contracting entity/client, project location/country, duration, assignment budget, percentage carried out by consultant in case of association of firms or subcontracting and main activities).

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank’s *Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers* (published in January 2011) (“Consultant Guidelines”), setting forth the World Bank’s policy on conflict of interest.

5. Consultants may associate with other firms in the form of a joint venture or a subconsultancy to enhance their qualifications. The “association” may take the form of a Joint Venture or a sub consultancy. In case of a Joint Venture (JV), all members of the JV will be evaluated jointly for the purpose of short listing and shall be jointly and severally liable for the assignment and shall sign the contract in case of award is made to that JV

group. Interested consultants should clearly indicate the structure of their “association” and the duties of the partners and sub consultants in their application. Unclear expression of interests in terms of “in association with” and/or “in affiliation with” and etc. may not be considered for short listing. Keeping one expression of interest per firm as principle, a consultant firm may decide whether it wishes to participate as a sub consultant or as a sole consultant or as a partner in a joint venture. Please note that a firm shall submit only one expression of interests in the same selection process either individually as a consultant or as a partner in a joint venture. No firm can be a sub consultant while submitting an expression of interests individually or as a partner of a joint venture in the same selection process. A firm, if acting in the capacity of sub consultant in any consultant or JV, may participate in more than one consultant, but only in the capacity of a sub consultant.

6. A Consultant will be selected in accordance with the Consultants’ Qualification method (CQS) set out in the Consultant Guidelines.
7. Further information can be obtained at the address below during office hours 09:00 to 16:00 hours.
8. Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **July 23, 2015**.

Contact details:

Integrated Land Administration System Project  
Attn. Ms. Biljana Lerman, Procurement Specialist  
Gruška 20, room 116, 10000 Zagreb, Croatia  
Tel. +385 1 4886 222, 4886 228  
Fax: +385 1 4886 223  
E-mail: [tender@zikprojekt.hr](mailto:tender@zikprojekt.hr)  
Web site: [www.uredjenazemlja.hr](http://www.uredjenazemlja.hr)