



UREDENA ZEMLJA  
Nacionalni program sređivanja  
zemljišnih knjiga i katastra

Based on the Loan Agreement for the Integrated Land Administration System Project, IBRD no. 8086-HR, the Project Implementation Unit hereby announces:

## INVITATION FOR BIDS

**HW and SSW for geo-portals (LOT 1 No. SGA/ILAS-B3-1/NCB/14/80) and IT equipment as support to the development of the GIS address register and DMS in the second degree (LOT 2 No. SGA/ILAS-B3-2a/NCB/14/81)**

1. The Republic of Croatia has received financing from the World Bank toward the cost of the Integrated Land Administration System Project, and intends to apply part of the proceeds for IT equipment and software.
2. On behalf of the State Geodetic Administration, the Project Implementation Unit now invites sealed bids from eligible and qualified bidders for the supply of:

<b>LOT 1</b> <b>No. SGA/ILAS-B3-1/NCB/14/80</b>	<b>Item</b>		<b>Quantity (pcs)</b>
	1	Storage system	1
	2	Server	4
	3	LAN Switch	2
	4	VMware Software	4

<b>LOT 2</b> <b>No. SGA/ILAS-B3-2a/NCB/14/81</b>	<b>Item</b>		<b>Quantity (pcs)</b>
	1	Virtualization Hosts	3
	2	Microsoft SQL Server 2014	2
	3	SharePoint Server 2013 Standard	1
	4	Virtualization software solution	n/a

The Bidder must include in its bid all items specified under the LOT. Bids will be evaluated lot by lot.

The successful Bidder shall be required to deliver all the equipment under the LOT within the period of 6 weeks from the date of the contract signing. The equipment shall be delivered to State Geodetic Administration (Državna geodetska uprava), Gruška 20, 10000 Zagreb.

3. Bidding will be conducted through the National Competitive Bidding (NCB) procedures specified in the World Bank's *Guidelines: Procurement under IBRD Loans and IDA Credits, January 2011* and is open to all bidders from Eligible Source Countries as defined in the *Guidelines*.

4. Interested eligible bidders may obtain further information from the Project Implementation Unit and inspect the bidding documents at the address given below from Monday to Friday between 09:00 and 16:00 hours local time.

5. **Qualifications requirements** include:

**A) GENERAL AND LEGAL CAPACITY**

**1. Criminal record**

Bidders shall submit proof that the commercial entity or the physical person legally authorized to represent the commercial entity have not been convicted of any of the following criminal offences:

(I) fraud (Article 236), fraud in business operations (Article 247), receiving bribe in business operations (Article 252), giving bribe in business operations (Article 253), abuse in public procurement procedure (Article 254), evasion of taxes or customs duties (Article 256), subsidy-related fraud (Article 258), money laundering (Article 265), abuse of position and authority (Article 291), illegal favoring (Article 292.), giving bribe (Article 293), giving bribe (Article 294), trading in influence (Article 295), giving bribe for trading in influence (Article 296), criminal association (Article 328) and committing a criminal offence as part of criminal association (Article 329) from the Criminal Act,

(II) fraud (Article 224), money laundering (Article 279), fraud in business operations (Article 293), receiving bribe in business operations (Article 294 a), giving bribe in business operations (Article 294 b), associating to commit criminal offences (Article 333), abuse of position and authority (Article 337), abuse of public office (Article 338), illegal mediation (Article 343), receiving bribe (Article 347) and giving bribe (Article 348) from the Criminal Act (OG 110/97, 27/98, 50/00, 129/00, 51/01, 111/03, 190/03, 105/04, 84/05, 71/06, 110/07, 152/08, 57/11, 77/11 and 143/12),

or any corresponding criminal offences according to regulations of the country where the commercial entity has seat, or the country whose citizenship the physical person legally authorized to represent the commercial entity has.

As proof, the commercial entity shall submit an uncertified statement by the person legally authorized to represent the commercial entity. The statement shall not be older than three months, counting from the day of the bidding announcement.

**2. Payment of all outstanding tax obligations and obligations related to pension and health insurance contributions**

The Purchaser shall exclude from the public procurement procedure the Bidder who has not paid its outstanding tax obligations and obligations related to pension and health insurance contributions, except when such Bidder is exempted from paying these obligations by special law, or when delayed payment has been approved (for instance, in the case of pre-bankruptcy settlement).

To prove such circumstances, the commercial entity shall submit as part of the bid:

- a) Tax Administration certificate not older than 30 (in words: thirty) days counting from the day of the bidding announcement, or
- b) a valid equivalent document issued by the competent public administration body of the country where the commercial entity has seat, if the certificate under a) is not issued, or
- c) if documents under a) and b) are not issued in the country where the commercial entity has seat, a declaration under oath or equivalent solemn declaration by the person legally authorized to represent the commercial entity before the competent judicial or administrative authority or a public notary or the competent professional or trade organization in the country where the

commercial entity has seat, or a signed statement certified by a public notary, not older than 30 (in words: thirty) days counting from the day of the bidding announcement.

**3. Registration in the court, arts and crafts, professional or another corresponding register of the country in which the commercial entity has seat**

To prove its registration in the court, arts and crafts, professional or another corresponding register of the country in which it has seat, the Bidder shall submit:

- a) the corresponding extract, or
- b) if the document under a) is not issued in the country in which the commercial entity has seat, a statement certified by the competent authority.

The extract or statement shall not be older than 3 (in words: three) months counting from the day of the bidding announcement.

***NOTE:** In case the Bidder is a Joint Venture (JV), all of the above general and legal capability criteria must be fulfilled by each of the partners to the JV and documentation demonstrating compliance with these requirements must be provided for each partner to the JV in its Bid.*

Additional documentary requirements for Joint Ventures:

Bids submitted by a JV of two or more firms as partners shall comply with the following requirements:

- (i) the bid shall be signed so as to be legally binding on all partners,
- (ii) one of the partners shall be nominated as being in charge (Lead Partner), and this nomination shall be evidenced by submitting in its Bid a power of attorney signed by legally authorized signatories of all the partners,
- (iii) the Lead Partner shall be authorized to incur liabilities and receive instructions for and on behalf of any and all partners of the Joint Venture, and the entire execution of the Contract, including payment, shall be done exclusively with the partner in charge,
- (iv) all partners to the Joint Venture shall be obligated to remain in a JV for the entire period of validity of the contract resulting from this bidding procedure and shall be liable jointly and severally for the execution of the Contract in accordance with the Contract terms,

A JV statement signed by all partners to the effect of all obligations mentioned under points (i) to (iv) above shall be included in the authorization mentioned under (ii) above, and attached to the bid as well as the Contract (in case of a successful bid).

***B) FINANCIAL CAPACITY***

Commercial entities shall prove their financial capacity by submitting the following proofs as part of the bid:

The bidders should submit the audited financial statement, a copy of the Balance Sheet or equivalent document, for the last three years. In the case of the JV, all principal partners in the JV must submit the statements.

### ***C) TECHNICAL AND PROFESSIONAL CAPACITY***

**1. Commercial entities shall prove their technical and professional capacity by submitting the following proofs as part of the bid:**

A list of contracts for the supply of similar goods<sup>1</sup> executed in the year when the procurement procedure started and in the three years preceding that year (2014, 2013 and 2012).

The list of contract shall include the amounts; goods supply dates, and the names of the other contracting parties. As proof of orderly supply of goods, the list shall include, or have attached, a verification of orderly contract execution issued by the other contracting parties. The proofs above shall serve to prove that the Bidder has carried out the supply of goods equal or similar to the subject of procurement, with a total value of HRK 1.140.000,00 for one LOT.

**2. Manufacturer's Authorization (template form is attached to Section IV. Bidding Forms)**

**3. Copy of the ISO 9001 certificate of the Bidder – Quality Management Systems.**

**4. The Bidder shall furnish documentary evidence to demonstrate that it meets the requirements for warranty and post-warranty service capacity:**

To provide warranty and post-warranty services for offered Goods, the Bidder must have own (or subcontracted) minimum one (1) fully functional service center in City or County of Zagreb in Croatia or provide written confirmation that in case of contract award the Bidder will ensure establishment and maintenance facilities in the City or County of Zagreb for warranty and post-warranty service. These facilities, which shall operate directly under the authority and the responsibility of the Bidder, will be able to perform full servicing and repair of the equipment and will have at their disposal all the spare parts needed, or will be able to procure them in reasonable time. The post-warranty period (five years) starts with the expiration of the warranty period. The facilities must be fully operational not later than the final date of delivery.

Service center must have certified technician(s) trained for maintenance of goods offered: Minimum two (2) persons per Service center (authorized for servicing software, servers and other equipment offered) shall be permanently employed by the bidder (or the subcontractor).

Service center should be fully functional for at least two years.

**Subcontractor:** In the case that the Bidder subcontracts Service center, the Bidder should submit within the bid required evidences for the subcontractor and the Letter of intention for subcontracting required services, which should be signed by both parties. If awarded the Contract and before its signing, the Bidder is obliged to submit legally binding Agreement between the Bidder and the Subcontractor for providing required services.

A margin of preference for certain goods manufactured domestically shall not be applied. Additional details are provided in the Bidding Documents.

6. A complete set of Bidding Documents **in the English language** may be purchased by interested bidders on the submission of a written Application to the address below and upon presentation of the proof of payment of a non refundable fee of HRK 300,00. The method of payment will be a deposit to the specified account of the Integrated Land Administration System Project as follows:

- For payments in HRK (Croatian Kuna): direct deposit or transfer to the bank account no. 1001005-1863000160, IBAN: HR 12 1001 0051 8630 00160, code: 64, description no. 9733-6120-664040 in favour of the State budget of the Republic of Croatia.

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<sup>1</sup> The similarity shall be based on the physical size, complexity, methods/technology and/or other characteristics.

The documents shall be sent by a courier or collected by the authorized representative of the Bidder at the address below.

7. Bids must be delivered to the address below at or before **23 March 2015 at 11 a.m. local time**. Electronic bidding will not be permitted. Late bids will be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend in person at the address below at **23 March 2015 at 11 a.m. local time**. All bids must be accompanied by a Bid Security for one LOT of HRK 22.000,00 or an equivalent amount in a freely convertible currency.

8. The address(es) referred to above is(are):

Integrated Land Administration System Project  
Attn. Ms. Biljana Lerman, Procurement Specialist  
Gruška 20, room 116, 10000 Zagreb, Croatia  
Tel. +385 1 4886 222, 4886 228  
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E-mail: [tender@zikprojekt.hr](mailto:tender@zikprojekt.hr)  
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