

# **REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)**

**CROATIA  
INTEGRATED LAND ADMINISTRATION SYSTEM PROJECT  
IBRD Loan No: 8086-HR**

**Assignment Title: CONSULTING SERVICES FOR THE NATIONAL SPATIAL DATA  
INFRASTRUCTURE (NSDI) STRATEGY**

Reference No. SGA/ILAS-B2-4/CQ/13/61

1. The Republic of Croatia has received financing from the World Bank toward the cost of the Integrated Land Administration System Project, and intends to apply part of the proceeds for consulting services.
  
2. The consulting services (“the Services”) include the preparation of an NSDI strategy for the 2014-2020 period, while the 2014-2016 period should be elaborated more in-depth. The strategy should include defining a vision, producing an analysis of the current situation, defining the subjects, priorities and the time frame. Developing a strategy for NSDI maintenance and further development should be based on national needs and requirements originating from Croatia's accession to the European Union.  
The project's main result will be the development of an NSDI strategy that will harmonise NSDI development with Croatian commitments with regard to the establishment of INSPIRE and the INSPIRE time frame, and defining NSDI development with regard to Croatian specifics and national development goals.  
The Consultant is planned to be engaged in the period between October 2013 and December 2013. The total estimated number of working days is 24 working days, out of which up to 8 days could be spent in Croatia.

Further information regarding the Terms of Reference are available at the website [www.uredjenazemlja.hr](http://www.uredjenazemlja.hr) (<http://www.uredjenazemlja.hr/default.aspx?id=104>).

3. On behalf of the State Geodetic Administration, the Project Implementation Unit now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.
  
4. The shortlisting criteria are:

The Consultant shall be a firm or association of consultants in the form of a joint venture or sub consultancy with following qualifications:

- *Proven experience in Spatial Data Infrastructure for the last 5 years*
- *Proven experience in making strategy of National Spatial Data Infrastructure*
- *Proven experience in performing tasks related to Spatial Data Infrastructure*
- *Proven familiarity with Croatian NSDI and transfer of INSPIRE directive into the Croatian legislature is considered as an advantage.*

The Consultant can have one or two NSDI experts where each shall have the following profile:

- *University degree in geodesy, geoinformatics, law or similar*
- *At least 5 years of experience in the field of geographic information*
- *Minimum of 2 assignments involving the SDI and the INSPIRE Directive, carried out within the last 5 years and lasting no less than 2 weeks each*
- *Minimum of 2 assignments in the field of EU legal requirements, particularly the INSPIRE Directive carried out within the past 5 years and lasting no less than 2 weeks each*
- *Minimum of 1 assignment involving the SDI strategy drafting, carried out within the past 5 years and lasting no less than 4 weeks*
- *Good written and oral proficiency in English and good communication skills.*

If there are two (2) experts, one of them should be the Team Leader and take the responsibility for the coordination of all activities.

The advantage of the Consultant is proven familiarity with Croatian NSDI and transfer of INSPIRE directive into the Croatian legislature.

The Consultant may submit CVs of proposed experts, for information only.

It is expected that the Consultant submits information on their organizational capacity in their Expression of Interest.

The credibility of mentioned experience shall be presented in a list of at least 2 project references within last 10 years with description of services provided (including information on contract value, contracting entity/client, project location/country, duration, assignment budget, percentage carried out by consultant in case of association of firms or subcontracting and main activities).

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers* (published in January 2011) ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

5. Consultants may associate with other firms in the form of a joint venture or a subconsultancy to enhance their qualifications. The "association" may take the form of a Joint Venture or a subconsultancy. In case of a Joint Venture (JV), all members of the JV will be evaluated jointly for the purpose of short listing and shall be jointly and severally liable for the assignment and shall sign the contract in case of award is made to that JV group. Interested consultants should clearly indicate the structure of their "association" and the duties of the partners and subconsultants in their application. Unclear expression of interests in terms of "in association with" and/or "in affiliation with" and etc. may not be considered for short listing. Keeping one expression of interest per firm as principle, a consultant firm may decide whether it wishes to participate as a sub consultant or as a sole consultant or as a partner in a joint venture. Please note that a firm shall submit only one expression of interests in the same selection process either individually as a consultant or as a partner in a joint venture. No firm can be a sub consultant while submitting an expression of interests individually or as a partner of a joint venture in the same selection process. A firm, if acting in the capacity of sub consultant in any consultant or JV, may participate in more than one consultant, but only in the capacity of a sub consultant.

6. A Consultant will be selected in accordance with the Consultants' Qualification method (CQS) set out in the Consultant Guidelines.
7. Further information can be obtained at the address below during office hours 0900 to 1600 hours.
8. Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **October 17, 2013**.

Contact details:

Integrated Land Administration System Project  
Attn. Ms. Davorka Bogovic, Procurement Specialist  
Gruska 20, room 114, 10000 Zagreb, Croatia  
Tel. +385 1 4886 222, 4886 231  
Fax: +385 1 4886 223  
E-mail: [tender@zikprojekt.hr](mailto:tender@zikprojekt.hr)  
Web site: [www.uredjenazemlja.hr](http://www.uredjenazemlja.hr)